



edgepoint
LEARNING

PROJECT MANAGEMENT TRAINING

PASSION | EXPERTISE | SUCCESS

PROJECT MANAGEMENT TRAINING from EdgePoint Learning

Did you know that more than 57% of projects are delivered behind schedule and more than 89% of them are over budget? Problems such as schedule lapses, team conflicts, poor planning, uncontrollable changes, and poorly defined rules of engagement cause organizations to lose millions of dollars every year in nonproductive time and project cost overruns.

EdgePoint Learning offers instructor-led training that provides project managers with the knowledge and tools they need to make their communications, meetings, projects and teams more effective. As a Project Management Institute (PMI) Registered Education Provider, we are able to offer project management training that meets the requirements of the prestigious PMI credential.

EdgePoint Learning training helps your project managers:

- Establish a framework for implementing projects that deliver results consistently on time and on budget
- Improve communication between project teams and stakeholders
- Standardize processes across the organization
- Implement a common native language that keeps everyone on the same page
- Define roles and responsibilities for everyone involved on the project team

All of our project management training is flexible enough to address the unique needs of your organizational culture and any of our course outlines can also be customized using your internal terminology.



"Ashley is simply amazing. She is entertaining, interactive, engaging, and gets the entire class involved in discussions. Her courses have been invaluable in getting me ready for the PMP Exam and helping me implement new techniques at work."

Janine Thomson, Project Manager
MOTOROLA



SUCCESSFUL PROJECT MANAGEMENT

Balance Time, Cost and Resources

Lack of communication and disorganization in managing people involved in projects are the most common reasons that most projects fail to complete on time and budget. Many new project managers are never taught how to manage people. They are often challenged with keeping their communications cohesive and getting their team motivated.

Successful Project Management is a one-day course that can be delivered onsite at your facility to empower your project managers with the best practices of project human resource management. Based on the Project Management Institute's, Project Management Body of Knowledge or PMBOK, the training encompasses concepts, terminology and processes for PMI'S 9 Bodies of Knowledge including: *Integration, Scope, Time, Money, People/HR, Communication, Risk, Quality, and Procurement.*

Ashley Hunt has taught thousands of project management professionals from organizations such as **AT&T, Cold Stone Creamery, Motorola, SCF Arizona, Triumph Home, the U.S. Army and the U.S. Navy.** As a member of PMI, Ashley specializes in helping project managers develop communication and people skills.

PROJECT COMMUNICATION ESSENTIALS

Double the Effectiveness of Your Project Managers

A recent survey performed by the University of Pittsburgh reported that companies with more than 50,000 employees cited communication skills, as well as an ability to work with others, as the most important decisive factors contributing to a manager's success.

Project Communication Essentials is an extra day of training focused on upgrading the communication effectiveness of your project team leaders.

Students will learn how to:

- Identify stakeholders and their expectations
- Have an effective kick-off meeting: including project ground rules
- Set expectations and set SMART performance objectives
- Create communication management plans for teams and stakeholders
- Use a Resource Assignment Matrix chart for responsibilities
- Motivate team members and how to identify individual motivations
- Identify communication styles
- Conduct performance reviews
- Recognize conflict and implement strategies for conflict management
- Manage a virtual team with best practices for electronic communication

PMP EXAM CRAM

Prepare for Certification

The Project Management Professional or PMP certification has become the standard for ensuring project managers have the knowledge base required to perform their role effectively. The Project Management Institute initiated this examination to help project managers enhance their skills while providing a common set of defined standards for how projects should be implemented. More and more, the credential is becoming a requirement for project managers, but it is also considered one of the most difficult certifications to achieve. **EdgePoint Learning's PMP Exam Cram** is an intensive 2 full days of study guidance designed to help project managers achieve the PMP certification. The course provides the tools project managers need to prepare for the exam and a better understanding of what to expect on exam day.

Learn More

For more information about any of our project management courses or to customize a group training for your organization contact us at [480.219.0052](tel:480.219.0052) or reach us by email at pmp@edgepointlearning.com.



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